



**Job Title:** Senior Accountant  
**Chapter/Department:** Finance  
**Reports to:** Controller and CFO  
**Job Status:** Full Time  
**Location:** Hybrid; New York, NY  
**Salary Range:** \$85 - \$100k annually

## About Us

Friends of the Israel Defense Forces (FIDF) is a humanitarian nonprofit that provides life-changing support for the courageous young men and women of the Israel Defense Forces (IDF), veterans, and their families. We transform their lives through empowering educational, financial, well-being, and cultural initiatives as they protect the State of Israel and her people. Inspired by them, we strive to champion a culture of courage worldwide, ensuring a secure and thriving Israel today and forever.

Our community of supporters and staff are passionate, courageous, and impactful. Our work is driven by the core value that transcends gender, age, political leanings, nationality, and religion. Our vital mission and breadth of programs resonate with a diverse array of supporters – all are welcome!

FIDF spans 24 chapters across the United States and Panama, proudly offering a variety of innovative programs and opportunities. Our workplace is vibrant and dynamic, encouraging bold creativity, ingenuity, and vision. We're searching for new talent to contribute to our mission and team.

## About the Role

The **Senior Accountant** is a key player in the Finance team and reports to the Controller and Chief Financial Officer (CFO). Primarily responsible for the analysis of general ledger accounts, reconciliations, and audit schedules.

## Essential Job Duties

General Ledger Analysis, Reconciliation and Audit Schedules

- Analysis of certain general ledger accounts, including cash, investments prepaid expenses, and accrued liabilities
- Prepare bank reconciliations and troubleshooting with the banks and regional chapters
- Analyzes of interest earned account for each bank account
- Analyzes Realized and Unrealized Gains/Losses
- Assist, prepare, review and send year-end 1099's



- Assist with testing requests on audit questions and analysis
- Assists CFO, controller, and Finance staff with queries and analyses
- Other finance/accounting projects as requested

### **Analyze and Post Revenues from Raiser's Edge to Financial Edge**

- Prepare export of transactions from Raiser's Edge and import journal entries into Financial Edge general ledger
- Post Raiser's Edge transactions into Financial Edge on a weekly basis depending on the volume of transactions entered in Raiser's Edge
- Check that Raiser's Edge imported data fields are properly inputted into Financial Edge.
- Review and analyze revenue from Raiser's Edge.
- Collaborate with the chapters and the Database Department to assure the accuracy of details and coding in the Raiser's Edge gift transactions and their effect on Financial Edge.
- Contact and follow up with regional chapters on necessary updates and adjustments in Raiser's Edge
- Reconcile all online credit card transactions to the bank once they have been entered into Raiser's Edge.

### **Qualifications**

- Bachelor's Degree in Accounting
- CPA and/or audit experience a plus
- A minimum of 4 years of related work experience
- Experience with Blackbaud, Financial Edge, or Raiser's Edge preferred
- Superior organizational and communication skills
- Advanced Microsoft Excel skills
- Proficient in computer skills, including but not limited to Microsoft Office
- Collaborative workstyle, effective working in and across teams

### **How to apply**

Please submit your cover letter and resume to [hr@fidf.org](mailto:hr@fidf.org).

FIDF is an equal opportunity employer that is committed to equity, diversity, and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.

**Compensation:** Compensation is commensurate with experience \$85K - \$100K per annum

