

Senior Accountant

Finance Department

Friends of the Israel Defense Forces (FIDF) is a fundraising organization transforming the lives of the men and women of the IDF - Israel's future leaders and society builders. We are fast-paced, big-thinking, and performance-driven, and attract the brightest and most passionate who are professionally driven, personally motivated, and eager to make an impact. Whether energized by making a difference in the lives of Israel's soldiers, wounded veterans, and bereaved families, or by providing hope and life-changing support to a population of diverse ethnicities, religions, and socioeconomic backgrounds, FIDF is for you!

FIDF is a vibrant and dynamic organization that connects Jews and non-Jews to the State of Israel through our support of its soldiers.

The **Senior Accountant** is a key player on the Finance team and reports to the Controller

Education, Knowledge, Skills and Experience:

- Bachelor's Degree in Accounting
- A minimum of 4 years' related experience
- CPA and/or audit experience a plus
- Experience with Blackbaud, Financial Edge or Raiser's Edge preferred
- Superior organizational and communication skills
- Advanced Microsoft Excel skills
- Proficient in computer skills, including but not limited to Microsoft Office
- Collaborative workstyle, effective working in and across teams

Essential Job Duties:

General Ledger Analysis and Reconciliation:

- Maintain Financial Edge Accounting System and Raiser's Edge Fundraising System
 - Analysis of certain General Ledger accounts, including cash, investments and accrued liabilities
 - Prepare export of transactions from Blackbaud Raiser's Edge CRM system and import of journal entries into Blackbaud Financial Edge general ledger
 - Prepare Merrill Lynch Bank reconciliations and troubleshooting with the banks and chapters
 - Prepare CGA/CRUT monthly reconciliations
 - Handle pledge accounting and revenue determination
 - Assist in month/quarter end closing
 - Assists CFO, controller and Finance staff with queries and analyses



- Project and Program analysis and reconciliations related to pricing and partner commitments

Prepare audit schedules

- Assist the Controller in producing accurate and timely financial statements, and in coordinating the annual audit
- Expense & accrual accounts
- Assist with testing requests and work with auditor on audit questions and analysis
- Prepare account analyses and reconciliations, including split interest agreements
- Assist in the preparation of the Tax Form 990
- Performs special finance/accounting projects as requested

Compensation is commensurate with experience. The range is \$85,000 - \$100,000



FRIENDS OF THE ISRAEL DEFENSE FORCES | Their Job is to Look After Israel. Ours is to Look After Them.